

**M & B ENGINEERING LTD**

PLOT No. 30, AHMEDABAD#VIRAMGAM HIGHWAY  
 NEAR FIRE TECHNOLOGY COLLEGE, TA: SANAND  
 DIST: AHMEDABAD - 382213  
 GUJARAT, INDIA.  
 TEL 273052-53-54-55 HO 079 26405563  
 Website: WWW.MBPHENIX.COM

**WORK ORDER**

To,  
 Vendor Code:11399  
 CLARITUS MANAGEMENT CONSULTING PRIVATE L  
 A 27 C, SECTOR 16,  
 NOIDA, Gautambuddha,Nagar, Uttar Pradesh  
 Uttar Pradesh 201301  
 GSTIN No.: 9AACCC3838K1ZF  
 Email ID :  
 manish.hemnani@claritusconsulting.com

PO NUMBER : 3000003327  
 PO DATE : 26.07.2024  
 PO CURRENCY : INR  
 Rev : 1  
 Payment Terms : Payment immediately  
 Contact Person : basis  
 Email : RENOZAP@MBPHENIX.COM  
 State : Gujarat  
 DRAFT-PO Not Released

Item	Service Description	SAC CODE	QUANTITY	Unit	Rate/ Unit	Total Value(INR)
20	Microsoft 365 Business Standard The Item Covers Following Services					
10	SOFTWARE SERVICES	997331	10.000	NOS	1,632.00	16,320.00
				NOS		
					Taxes: IN: 18% IGST	
					Item Total	16,320.00
					Freight	0.00
					CGST	0.00
					SGST	0.00
					IGST	2,937.60
					UGST	0.00
					Grand Total(INR)	19,257.60

AMOUNT IN WORDS : Nineteen Thousand Two Hundred Fifty Seven Rupees Sixty Paise

**Standard Terms and Conditions**

- 1) Order Confirmations & Dispatch details should be communicated immediately by Mail to our office within 2 days on receipt of the said order.
- 2) Please quote our Purchase Order No & Date in all correspondences and in all invoices. Separate invoices to be prepared for separate purchase orders.
- 3) All the Commercial Invoices should be dispatched to our Billing Address.

GSTIN: 24AAACM7930Q1Z2  
 CIN NO: U45200GJ1981PLC004437

FOR M&B ENGINEERING LTD

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BILLING & DELIVERY ADDRESS:  
M & B Engineering Limited  
Div. Phenix Construction Technologies)  
Plot No.30, Ahmedabad-Viramgam Highway  
Nr. Fire Training College,Ta: Sanand  
Dist: Ahmedabad : 382213  
Gujarat, India.  
GSTIN: 24AAACM7930Q1Z2

- 4) Material reaching after 3 pm will be unloaded on next working day.
- 5) Tax Invoices if any to be raised on Factory Address to avail Credit Tax and has to be accompanied along with the material.
- 6) GST Input Tax Credit : Supplier acknowledges that the purchaser is eligible to claim input tax credit. Supplier will ensure timely upload of their tax returns along with tax payment within due dates as per relevant laws. If any credit is denied to the purchaser or purchaser becomes liable to refund such credit or incur any tax, interest or penalty for any reason, whatsoever, attributable to the supplier, supplier shall forthwith pay and indemnify the Purchaser of any such loss on account of such tax credit, interest or penalty as the case may be and any expenditure incurred by the purchaser in this behalf. The purchase reserves the right to deduct such amount from any amount due and payable to the supplier. The GST Tax amount shall be released only after the vendor uploads the details of transaction on GSTR portal and passes on the credit to the purchaser.
- 7) Relevant batch wise reports such as Material Test Certificates, Inspection reports & MSDS should accompany the supplies.
- 8) Material will be accepted subject to meeting our in-house quality specifications failing which the same will be rejected and Analysis cost of the same will be debited from suppliers account . Also free replacement of the rejected material should be made within 48 hours at supplier's cost.
- 9) In Case of any advances, the vendors are responsible to provide advance receipt voucher as required under GST laws.
- 10) All Dispatch documents should contain Order number, GST No ,HSN Code and Date.
- 11) Manufacturer's Name and Address should be furnished along with the supplies.
- 12) All material should be received with proper packing and without any transit damage.
- 13) Order shall be governed by the laws of India and in case of any litigation the courts in Ahmedabad shall have the jurisdiction.

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14) Supplier shall comply with the requirements of Central Motor Vehicle Rules 1989 & other applicable statutory requirements.

15) Child under age of 18 years and person who is in the state of intoxication shall not be employed in-charge of loading/unloading or transport of vehicles.

16) The vehicle carrying material shall be suitable for the material being transported. Fire extinguishers shall be available with the vehicle & driver shall carry emergency contact numbers.

17) Supplier shall ensure that, materials being transported are properly stacked and secured to avoid fall of material and to ensure safety during unloading of these materials.

18) Driver & helpers shall undergo the Safety Induction training @ Material Entry Gate before entering into PHENIX premises. Vehicle will be inspected @ Material Gate by security. If non-compliance found, vehicle will not be allowed to enter the PHENIX premises.

19) Driver shall possess a valid driving license & produce documents required under law as and when asked by company representatives. If non-compliance found, vehicle shall not be allowed to enter the PHENIX premises.

20) Driver & helpers shall strictly follow all safety instructions within PHENIX premises at all times.

21) Pre-inspection check will be conducted by PHENIX Store person for condition of material.

22) Material Safety Data Sheet (MSDS) of the materials being supplied (if applicable) shall be supplied at the time of supply.

23) This purchase order is exclusive of tax collection at source (TCS) applicable under section 206C(1H) of the Income Tax Act, 1961 w e f 01-Oct-2020

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